



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON HEIDELBERG
UNIT 29237
APO AE 09102-9237

IMEU-HEI-IG

24 Oct 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Heidelberg (USAG Heidelberg) Command Policy Memorandum # 09, Right of Soldiers to Present Complaints to or Request Assistance from the Inspector General

1. Reference: AR 20-1, Inspector General Activities and Procedures, 29 March 2002.
2. All Soldiers have the right to present complaints, grievances, or requests for assistance to the Inspector General. These may include what Soldiers believe evidences fraud, waste, and mismanagement.
3. Before visiting the Inspector General, you should consider whether your concerns could be addressed more quickly and simply by referring them to your chain of command. You do not have to present your concerns to your chain of command before visiting the Inspector General. However, you must obtain permission to be absent from your duties if you wish to visit the Inspector General during your duty hours. You do not have to tell anyone why you want to speak with an IG.

4. You may visit, call, or write the USAG Heidelberg Inspector General at--

Name: MAJ Carl Henderson
Office hours: MON-WED, FRI (0900-1700) and THUR (0700-1500)
Telephone: DSN 370-1420/8646, Commercial 06221-57-1420/8646
Fax: DSN 370-7052, Commercial 06221-57-7052
Location: Roemerstrasse 104, 69126 Heidelberg/Building 3752, Room 313
Mail: USAG Heidelberg Inspector General, Unit 29237, APO AE 09102-9237

5. If you believe the USAG Heidelberg Inspectors' General response to you is not fair, complete, or in accordance with law and regulation; or if you believe your interests may be jeopardized by contacting the USAG Heidelberg Inspector General, you may contact the USAREUR Inspector General at DSN 370-7316/7317. You may also call the Department of the Army Inspector General (DAIG) or the Inspector General, Department of Defense (IG, DOD) Hot line. Their telephone numbers are--

DAIG: Toll free: 1-800-752-9747
IG, DOD: Toll free: 1-800-424-9098, DSN: 223-5080, Commercial: (703) 693-5080

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6. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperation with the Inspector General, or a member of Congress. They are also prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperation with the Inspector General, a member of Congress or any agency established to receive such complaints. However, if you lie or knowingly make false accusations to the Inspector General, you are subject to disciplinary action.

7. Per AR 20-1, paragraph 1-12, the IG has a duty to protect confidentiality to the maximum extent possible. This is true for all persons who ask the IG for help, make a complaint, give evidence, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.

8. This memorandum will be posted in unit areas and made accessible to all Soldiers.

/s/
WILLIE E. GADDIS
Colonel, AV
Commanding

DISTRIBUTION:

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